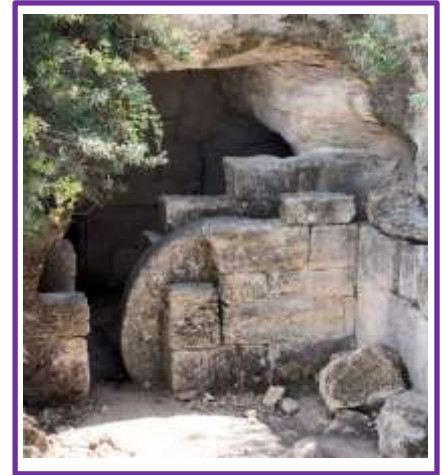


## Leader's Checklist for a Successful Bible Study Tour



**A trip to Israel** is one of the most significant spiritual journeys that many people will ever experience. We want to help you plan and promote this trip using the tools and ideas that have worked for hundreds of others.

**As the leader**, your primary responsibility is to promote the trip. The key is to be excited and motivated from the beginning.

**Your enthusiasm will be contagious.** We will work with you to support your promotional efforts, including providing you with a customized trip brochure and online website links specifically for your group.

**Let's get started...**

### Frequently Asked Questions:

#### **Is it safe to travel to Israel?**

Israel is one of the safest countries in the world. The US is the number one country for crime. Israel is #58. We strive to ensure your safety at all times.

#### **What documents do I need to travel to Israel?**

US residents need a current passport which is valid for at least six months after your return date.

#### **Do I need special immunizations to travel to Israel?**

No special immunizations are required.

#### **Is COVID testing required?**

No testing is required at this time.

#### **Can I pay by credit card?**

Yes, we accept Visa, Master Card, and Discover. Please note that processing fees incur and will be included in the payment amount.

#### **What is the average cost for lunch?**

Lunches average \$15-\$20 per day per person.

#### **Is travel insurance required and included with my tour cost?**

Yes, travel insurance is required; however, it is not included. You can obtain instant quotes and select plans to meet your needs from the Travel Insurance tab on our website.

### Contact Us:

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**Chief Operations Officer**  
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(513) 266-0272

**Patricia Stirnkorb**  
**Director of Finance  
& Marketing**  
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### Interesting Facts About Israel:

Israel is 9 miles wide (at the widest) and 290 miles long (top to bottom).

**At 8019 square miles, Israel is smaller than the state of New Jersey.**

The Sea of Galilee is the largest fresh water lake in the middle east. It is both saltwater on the bottom and fresh water on the top.

**The Dead Sea is the lowest spot on earth at the 1,315 feet below sea level.**

Israel became an independent state on May 14, 1948.

## Leader Checklist:

- Set a date.
- Solicit Interest from your church, family, and friends.
- Collaborate with us to customize your trip itinerary. Upon receipt, review the trip proposal and itinerary, approve, sign and return.
- Provide a leader photo and any logos you wish to include for the promotional brochure (which we will create).
- Begin promoting the trip. **Be enthusiastic!** Consider all options (social media, website, printed brochures, personal invitations, etc).
- Some leaders find it helpful to identify a trip coordinator to assist with promotional and logistic details for the group.
- Direct all interested individuals to register and pay online at: **www.TBCTL-USA.com**. Please note that the non-refundable \$300 registration fee must be submitted along with the registration form.  
**NOTE: We keep track of all registrations and payments for you.**
- Continue to promote your trip. Consider scheduling an after-church meeting to answer questions. We can provide a presentation and attend in person or by zoom to assist.
- We will keep you informed of all registrations and the group status along the way. **We are here to help.** Never hesitate to reach out with questions or for assistance.
- 150 days prior to departure date** each traveler's first installment payment of 50% of trip balance is due.
- 100 days prior to departure date** you need to provide the total number of airline seats to be held for your group.
- 75 days prior to departure date** all trip balances must be paid in full.
- 40 days prior to departure date** your group will receive the airline manifest name list for verification. The names on the manifest MUST MATCH EXACTLY with what is on the passport.
- The airline manifest is issued.
- 30 days prior to departure date** you will receive our TBCTL-USA Traveler Amenity Gift Package to be distributed to each traveler.
- Day of Travel!** Make sure all your travelers are arriving at your departing airport at least three hours in advance of your departure flight.

# Relax and enjoy the experience of a lifetime!

ISRAEL Leader's Checklist for a Successful Bible Study Tour



## Relax - We are here to help!

If you have any questions along the way, call or email us. We are here to help you through each step of the process!

**Payment by check:**

**Make checks payable to:  
TBCTL-USA**

**Payment mailing address:**

**TBCTL-USA**

**c/o Jackie Lee, CTA**

**3940 Carrington Way**

**Fairfield Township, OH 45011**



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